

Wylie Band Booster Positions

Volunteers & Committee Chairs

UNIFORM COMMITTEE: This committee has a big responsibility – getting the uniforms ready for the new school year. You don't have to sew to help. Students must be fitted for uniforms, hats, and shoes. Anyone with who can spend a few days before school helping is welcome to volunteer. A new uniform chair will be needed for the 2007-2008 school year; we are looking for an assistant who is interested in the chair for 07-08. The **Uniform Chair** is responsible for insuring that uniforms are fitted, altered, cleaned and organized for all band activities. The chair supervises the activities of the uniform quartermasters and other booster committee members. A number of band parents are needed to work on this committee since turn around time especially at the beginning of the school year and prior to major performance events can be short.

FUNDRAISING COMMITTEE: This committees' primary activity is the annual membership drive. This includes the sale of business and family/individual memberships, design of business membership plaques collecting membership dues, etc. and any other non-concession fund raising activity, if any. This committee's work begins before summer band and all primary activity ends by the beginning of the second month of school.

CONCESSIONS: This is a very important activity. The band's largest fund raiser is running Wylie Football Concessions. Volunteers are needed to work concessions at all home football games. Working just one game greatly contributes. Monies raised are used for students at all campuses (Middle School, Jr. High and High School). One or two volunteers are also needed to work at all Tuesday/Thursday night Jr. High and JV football games to supervise high school student volunteers and assist with cleanup. The **Committee chair** is responsible for lining up workers for the all concession operations. The chairperson should be available to coordinate and assist with concession operations at all varsity football games. All band parents sixth grade through high school are encouraged to participate by assisting at one or more football games.

BUS CHAPERONE: This is a fun and rewarding experience for those who volunteer. Chaperones experience and assist with pre-game preparation; receive a free meal and receive admission. The **Chaperone chairperson** coordinates with the band director and obtains sponsors for band trips and other activities. The number of sponsors is determined by the band director and the chaperone chairperson will then contact active members to serve as sponsors.

VIDEO/PHOTOGRAPHY: This committee assists the Video Chairperson by taking pictures and video at various activities including summer band, football games, Jazz Band concerts, marching festivals, etc. The **Video Chairperson** is responsible for seeing that all band activities are video taped and compiling the end-of-the-year video for the high school band.

BAND BANQUET LIASION – The Band Banquet Liaison coordinates the annual Band Banquet. This position and the committee members work closely the Band Leadership Team, the Band Directors and the Wylie Band Boosters.

COMMUNICATIONS CHAIRPERSON – The communication chair is responsible for distribution monthly and special email to Band Booster Members; monitoring the booster club email inbox and forwarding of email to appropriate band director or booster representative... The **Communication Chair** coordinates with the Band Directors and Wylie Band Executive Committee to send out critical information and meeting reminders via email. .

Board of Directors/ Elected Positions

PRESIDENT: The president presides at all meetings of the organization, acts as chairperson of the Board of Directors, appoints chairpersons of special committees, calls special meetings when necessary, and to performs other duties as required by the office.

VICE-PRESIDENT: The vice-president performs all of the duties of the president in his/her absence. The vice-president's primary responsibility is organization and oversight of the annual "Big Country Marching Festival" a major fund raiser for the band program

SECRETARY: The secretary is responsible for keeping accurate minutes of all meetings of the Band Booster Club, maintaining all necessary correspondence, and assists in informing the public of activities of the Band Boosters through any/all communication Medias.

TREASURER: The treasurer receives, holds, disburses, and accounts for all funds belonging to the Band Boosters. A financial report is to be given at each meeting and become a part of the minutes. Money paid out by the treasurer must be authorized by the President and/or Board of Directors. All disbursements will be reported to the general membership at the next regular meeting.